

## SCOTLAND COUNTY HEALTH DEPARTMENT

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Kristen Patterson, MHA  
Health Director



## BOARD OF HEALTH MINUTES

Tuesday, February 19, 2019

6:30 P.M.

The Scotland County Board of Health met on Tuesday, February 19, 2019 at 6:30 p.m. in the Education Room, Scotland County Health Department. Members absent were Dr. J. Earl Bowling. In attendance were the following: Kristen Patterson, MHA, Tim Martin, Donna Page, Deborah Rogers, and Brenda Tyson, Savannah Simpson, student, and visitor.

### **Call to Order**

The meeting was called to order at 6:30 p.m. by Bob Davis. Bob Davis also led the prayer.

### **Discussion/Revision of Agenda**

There was no discussion of the Agenda.

### **Adoption of Agenda**

On a motion by Dave Raley and a second by Diane Beane, and agenda was unanimously adopted as presented.

### **Approval of Minutes of the January 15, 2019 Meeting**

On a motion by Diane Beane and a second by Mr. Ray Chavis the minutes of the December 18, 2018 meeting was unanimously approved.

### **Public Comment**

There was no public comment, but Bob Davis did recognize the visitors that were present at that time.

### **Administrative Reports**

#### **FISCAL UPDATE**

Tim Martin stated that we are seven months into the budget year with 58% of expenditures used, and 5% under budget. Communicable disease is over in percentage due to the shelter and Hurricane Florence. Tim also stated that Revenue Collections are 58% collected, which currently puts us behind. Mr. Martin stated in 2017 we were behind in environmental health and clinical revenues, but gradually increased in 2018 in some categories. Tim also mentioned a new slide involving money owed and accounts that are aging in the Health Department. This slide included money owed per

program. One of the providers' claims did come through, but are awaiting the clearance of one claim for the other provider. Once this claim has cleared then other claims will follow. Any debt over 120 days will be sent by Jennifer Taylor to debt set off. Deborah Rogers commented that some outstanding debts can be paid by signing a payment agreement, but this method is not always successful. With the upcoming budget year, federal grants monies are in with the addition of two new grants, Adolescent Pregnancy Prevention (4 years) that starts in June and the CLAS Standards Advancing Health Equity (1 year), which we received partially this year and the remaining sum will be distributed next year. Kristen Patterson stated that Scotland County is a pilot county and next year all counties will benefit from these monies.

### Monthly Activities Summary

The Activities Summary was included in the BOH packet. Ms. Patterson gave a brief overview of the report.

### Health Directors Report

Ms. Patterson presented the Health Directors report as follows with staff updating the Board on their respective departments.

### Administration

- 1-8-19 SHAC meeting with School System
- 1-8-19 Opioid meeting held at the AB Gibson Building (County Stakeholders, community members)
- During the week of January 22-25 I attended the NC Health Director's Conference in Raleigh
- 1-30-2019 Brian and I met with the County Manager and other county staff to develop a Mitigation plan for storm aftermath

### WIC

- Breastfeeding Class was held on 1/15/19
- Daycare visits
  - \* Steps 2 Learning (materials dropped off) 1/23
  - \* The Early Beginning Child 1/24
  - \* Cuddly Care 1/29
- RNC Donna Clark, visit was rescheduled for February to review changes in WIC Manual.

### Management Support

- 1-14-19 Deborah Rogers went to Robeson Health Center in Lumberton and also completed a Webinar on Data Entry to learn additional skills CareWare Electronic Medical Record system for our HIV Clinic.
- 1-16-19 Gwendolyn Clark attended Child Fatality Prevention Team Meeting at agency from 12:00-1:00. Gwendolyn Clark attended Child Fatality Sub-Committee Meeting from 12:00-1:00 on 1-30-19

- 1-18-19 Senior Management Team Meeting in Education Room SCHED.
- 1-23-19 Brenda Tyson and Gwendolyn Clark attended H.E.A.R.T. Meeting from 12-1.
- 1-24-19 Brenda Tyson attended Vital Records Training that was scheduled at Scotland County Health Department from 10:00-4:00. Ms. Florice Davis Jones; Vital Records Field Trainer, came from Raleigh, to agency to train (3) employees at the health department and (2) ladies from Richmond County.
- 1-25-19 All Management Support Staff attended monthly staff meeting. All MS staff attended the Billing Meeting from 1:00-2:00 in Education Room.

Donna Page discussed data from the most current N.C. Influenza Report from week ending February 9, 2019. Reports of influenza-like illness continue to climb in all regions of the state. Scotland County is in region 3 and ranks among the top 4 out of the 7 state regions. There have been a total of 52 flu related deaths with 16 of those being in the most report period. No pediatric deaths have occurred to date and the largest number of deaths is in people ages 65 and older. She discussed ways to avoid becoming sick with the flu or spreading the virus: get the flu shot, use good hand-washing technique, cover a cough and/or sneeze, stay at home and avoid crowds when sick.

#### **Clinical/Communicable Disease/STD Services/EIC/Lab**

- Donna Page and Alisa Freeman attended NC Public Health Nurse Administrators meeting at the Cumberland County HD
- This year we are celebrating 100 YEARS OF PUBLIC HEALTH NURSING!!
- Michelle Gilchrist, FNP completed Preceptorship with Dr. Wohl at UNC Infectious Disease/HIV Clinic
- Training for providing care in SCHED EIC (Early Intervention) Clinic
- Jessica Chavis, PHN attended Reproductive Life Planning
- RPL= a set of personal goals that individuals develop regarding having (or not having) children
- Epidemiology Team traveled to Greensboro for Epi-Team Training for Local Health Departments
- Epi-team = A group of Public Health Professionals who serve to respond to all-hazard events and exist in a state of readiness to respond to public health threats
- Adolescent Wellness Council – Alisa Freeman and Savannah Simpson
- Planning a community event where they will offer information on vaping/e-cigs in an effort to reduce use in teens
- Carlotta Rivers/OB Care Managers/Gwen Clark – Child Fatality Prevention Team/Community Child Protective Team Meeting
- Planning a community awareness/outreach project related to suicide awareness and prevention
- Team meets five(5) times a year to discuss child deaths, identify deficiencies and recommend changes

- Alisa Freeman, Raquel McGirt, Donna Page and Aimee Howell(RCHD) met with Brenda Sedberry, DPH Child Health Nurse Consultant
- Signed Local Planning Document for Raquel to attend Child Health Enhanced Role Nurse Training
- Aimee Howell, RN, BSN, Child Health Nurse in Robeson County HD will precept Raquel during her training
- Once Raquel is certified as an Enhanced Role Nurse, SCHD will be able to resume well-child physicals
- Collaboration with Purcell Clinic
  - Funds from Child health Program
  - Provide well-child physicals to uninsured and underinsured children

#### **Health Education/Promotion and ICO4MCH Programs: Outreach and Media**

- Jan. Outreach: Responded to 27 community contacts and/or requests reaching approx. 300+ individuals (i.e. Churches, Newspaper, Radio, Partners In Ministry groups,), and/or presentations.
- Media: Promoted Flu Prevention/Flu Clinics, Cervical Cancer Awareness, E-cigarettes, Smoking Cessation, WIC Info, Well Child Exams Event, Carbon Monoxide, Car seats, Radon, and Healthy Eating through FB posts and Press Releases.
- Opioid Awareness/Prevention: Meeting in January established a Chair/Co-Chair for this Network along with NEW key agency and community members. Meeting Agendas and Minutes are available.
- Attended CHA Winter Institute in Raleigh; EPI Team Training and Reproductive Life Justice Training (January)
- Working on finalizing SOTCH updates and report

#### **ICO4MCH:**

- \* Outreach Events Jan: 3 Events reaching approximately 300 individuals
- \* Training: Attended Epi Team Training, Safe Sleep Training, and the Annual SIDS Update.
- Other Updates:

#### **Social Work**

- Michirena Lowry and Nicki Peek participated in a SIDS webinar update
- Virtual Health Care Management System
  - In use now for 3 months
  - Care managers are proficient in its use
  - Data management has returned to normal capacity
- Betsey Ellerbe participated in the Permanency Placement Action Team, a multi-disciplinary team for Foster Children
- Pregnancy Care Managers are in local OB/GYN offices twice weekly providing services to pregnant women identified as high risk by NC Medicaid
- Care Managers will be using I-pads in the field to document patient encounters

- Nicki Peek participated in the Safe Kids meeting
  - \* Safe Kids focus is to reduce cause of death in children related to unintentional injuries
  - \* Current focus is on Hypothermia, but also focus on car seat, bike, pool, traffic safety
- Interviewing for vacant Social Work position has begun
- Erica Hall taught Blood Borne Pathogen Class for County employees

### **Questions by the Board**

Mr. Dave Raley asked for the status of the Shingles vaccination. Kristen Patterson, MHA stated that the vaccine is available and that Jennifer Taylor will check to see if certain insurances qualify.

### **Committee Reports**

There were no Committee Reports

### **Unfinished Business**

There was no unfinished business

### **New Business**

- A. Swearing in of reappointed board members- The Commissioner acknowledged the following Board of Health members, Beth Hobbs, William Matthews, and Dr. M. M. Labib. Brenda Tyson served as the Notary Public for the reappointing ceremony. Brenda Tyson cited the oath to all the Board of Health members being reappointed as they repeated the oath in return. Each reappointed Board of Health was reappointed and signed their designated oaths.
  
- B. Budget Amendments  
912 Mosquito Abatement Funds - \$24,744 Motioned by Dr. Labib and seconded by Diane Beane.

### **Informal Discussion**

There was no informal discussion.

### **Adjourn**

On a motion by Mr. Davis the meeting adjourned at approximately 7:15 p.m.