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BOARD OF HEALTH MINUTES

Tuesday, March 19, 2019

6:30 P.M.

The Scotland County Board of Health met on Tuesday, March 19, 2019 at 6:30 p.m. in the Education Room of Scotland County Health Department. The following Board of Health members were in attendance: Robert Davis, Dr. J. Earl Bowling, M.M. Labib, Charles E. Todd, RPh, Diann Beane, William Matthews, Beth Hobbs, and Dave Raley, P.E. Absent from the meeting were the following Board of Health members: Dr. Ralph Carter, Dr. Ray Chavis, and Nicole Monroe. Also in attendance were the following: Kristen Patterson, Sharon Alford, Tim Martin, Donna Page, Deborah Rogers, and Brian Lowry.

Call to Order

The meeting was called to order at 6:35 p.m. by Bob Davis. Diann Bean led the prayer.

Discussion/Revision of Agenda

On a motion by Bob Davis, and a second by Dr. Labib, the revision of the agenda was acknowledged.

Adoption of Agenda

On a motion by Dave Raley and a second by Diann Beane, the agenda was unanimously adopted as presented.

Approval of Minutes for the March 19, 2019 Meeting

On a motion by Dr. Labib and a second by Diann Beane the minutes of the March 19, 2019 meeting was unanimously approved.

Public Comment

There was no public comment.

Administrative Reports

FISCAL UPDATE

Tim Martin presented the fiscal update stating that we are eight months through the year with 66% of expenditures used, and are under budget at 58.7%. In the Communicable Disease category the scabies vaccine that was purchased during Hurricane Florence is currently sitting at 79.3%. As of

February 28, 2019, Mr. Martin stated that we are currently behind on the revenues sitting at 44.3% collected. Mr. Martin stated that there are no more outstanding Medicaid claims, because the providers have been fully credentialed. For the Clinical and Environmental Health revenues as of February 28, 2019, we are currently behind from 2018.

Monthly Activities Summary

The Activities Summary was included in the BOH packet. Ms. Patterson gave a brief overview of the report.

Health Directors Report

Ms. Patterson presented the Health Directors report as follows with staff updating the Board on their respective departments.

Administration

- Medicaid Transformation Webinar
- Meetings attended this month
- EPI Team
 - Community Health Assessment
 - Accreditation
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Mr. Davis asked about accreditation, and Kristen Patterson stated that we are utilizing Mrs. Gaye and are breaking up the benchmarks by having weekly meetings on Friday's to make sure all required evidence is accounted for regarding the upcoming accreditation.

- Health Directors Meeting in Raleigh
- Smart Start Nomination Committee
- Opioid Task Force
- Regional Health Directors meeting in Randolph County
- County Manager's Department Head Meeting
- Social Worker II interviews

WIC

- Jamie McGee, our new Processing Asst. IV, started 2/1/19
- Donna Clark, RNC (Regional Nutrition Consultant) visited on 2/7/19 to review WIC Manual changes and close out our CAP
- Completed Nutrition lesson/activity at God's Little Angels [2/5/19 in Wagram] & Trinity [2/6/19]
- Housing Authority Presentations at 10am & 5:30pm on 2/19/19 & 2/26/19

Management Support

- 2-6-19 Brenda Tyson attended a Lunch N Learn (HIV Meds) at SCHED.
- 2-8-19 Deborah Rogers attended Supervisor's Retreat.
- 2-14-19 South Central Region Quarterly Meeting held at Scotland County Health Department. Kathy Brooks; State Admin Consultant, hosted the meeting. Topic discussed; "What's holding up funds."

- 2-19-19 Attended the BOH meeting. Employee's present: Deborah Rogers and Brenda Tyson.
- 2-26-19 Attended Health Equity Work Group Meeting at Scotland County Health Department.
- 2-28-19 Attended monthly staff meeting – all Management Support staff. Gwendolyn Clark attended Sub Committee Child Fatality Meeting

Donna Page presented her PowerPoint presentation by elaborating on the free clinic services that the Health Department provides, HIV testing, STD screenings, and Immunizations are the top three services that the SCHD clinic provides. Donna also provided updated information about Influenza. She stated that the rates are going down and offered a comparison from March 10, 2018 to March 9, 2019. Mrs. Page noted that there have been three pediatric deaths in North Carolina, one being in Scotland County. She also mentioned that counties are now seeing a decrease and it is gradually getting better.

Clinical/Communicable Disease/STD Services/EIC/Lab

- Audit committee completed Maternal Health Audit
- Alisa and Donna participated on the Community Health Assessment Planning Team
- Donna completed a two day training in order to access and utilize the North Carolina Electronic Disease Surveillance System (NCEDSS)
- Raquel, Alisa and Donna completed a webinar training in order to assure the process for Raquel's Child Health Enhanced Role Training is successful
- Nursing and Lab staff participated in an HIV and Blood Borne Pathogens Webinar
- Four Housing Authority Presentations completed
- Included social work and nursing
- Felecia McCall, Donna Page and Sharon Alford are attending Management Development Training
- Series of four classes for a total of 16 hours training
- Child Fatality Sub-committee met to continue plans for Suicide prevention outreach
- Multiple staff participated in the Health Equity Work group meeting
- H.E.A.R.T. had a soup and sandwich sale
- Raised \$440.00
- Supervisors and coordinator's participated in a budget "retreat"
- Epi-Team quarterly meeting provided members with a refresher on the roles, responsibilities and functions of the Epi-team
- Accreditation Preparation
- Savannah Simpson is the Agency Accreditation Coordinator(AAC) and Donna Page is assistant AAC
- 41 Benchmarks and 147 Activities
- Erica Hall taught Blood Borne Pathogen Class for County employees

Health Educators November Update for Health Education/Promotion and Infant Mortality Reduction program:

Outreach: 32 Participants: Approx. 1,000 (does not include radio listeners or newspaper readers)

- Feb. Outreach: Responded to 28 community contacts and/or requests reaching approx. 300+ individuals (i.e. Churches, Newspaper, Radio, Primary Health Choice, etc.), and/or presentations.
- Media: Promoted Flu Prevention/Flu Clinics, Heart Health, E-cigarettes, Smoking Cessation, Children's Dental Health Month, Cancer Prevention and Healthy Eating through FB posts and Press Releases.
- Opioid Awareness/Prevention: Meeting in February with NEW key agency and community members. Meeting Agendas and Minutes are available.
- Facilitated first Community Health Assessment Team Meeting to discuss the process, timeline and review/update CHA Survey and dissemination methods, need for community forums
- Finalized SOTCH 2018 Report (located on website, Library – hard copies by request)

ICO4MCH:

- Outreach Events Jan: 4 Events reaching approximately 400 individuals (topics included: breastfeeding, safe sleep, STD Prevention and Preconception Health)
- Training: Attended Health Equity CLAS Standards and PPHR Contaminating Incidents and ALPP Training which earned certification as a Certified Lactation Consultant.

Social Work

- March is Social Work Month!
- Possible new hire soon for vacant social work position
- All social workers successfully completed the Virtual Health Competencies Assessment
- All Social Workers attended Regional OBCM/CC4C Meeting/Training with Community Care of the Sandhills, CCNC and Virtual Health staff
- CC4C Goals Assessments completed and submitted to the Child Health State Consultant
- Betsey attended Permanent Placement Action Team (PPAT) at DSS
- Felicia and Michirena attended the Child Fatality Sub Committee meeting
- Nicki attended the Safe Kids Meeting
- All social workers assisted with the Breast feeding and Parenting Class

Questions by the Board

William Matthews asked what does the Housing Authority consist of, and Donna Page explained to him that designated staff go in and present information to the residents of the housing authority and also share with them the type of services that the SCHED provides.

Committee Reports

There were no Committee Reports

Unfinished Business

There was no unfinished business

New Business

A. Requesting approval for Pap Fee Change:

<u>NAME</u>	<u>CPT</u>	<u>TEST #</u>	<u>PRICE</u>
Physician Read Pap	88141	192555	\$22.00
Reflex Co-Test High-Risk	87624	507301	\$37.50
Reflex Co-Test Low Volume	87624	507405	\$37.50
Pap IG, HPV-h+lr	87624	198190	\$101.00

Bob Davis asked for a motion to approve the new Pap Fee change, and a motion was granted by William Matthews, and seconded by M.M. Labib.

B. Increase in Funding : 101 Maternal Health Funds - \$5,763

Bob Davis asked for a motion to approve the increase in funding relating to 101 Maternal Health Funds, and a motion was granted by Diann Beane, and seconded by M.M. Labib.

C. Records Retention Schedule

Bob Davis asked for a motion to approve the Records Retention Schedule and a motion was granted by Diann Beane, and all board members approved by saying "I".

D. Swearing in of reappointed board members- Reappointed members were not in attendance

Informal Discussion

There was no informal discussion.

Adjourn

On a motion by Mr. Davis the meeting adjourned at approximately 7:05 p.m.