

Candidates for Sheriff - Post on the State Board of Elections Website <https://www.ncsbe.gov/candidates/filing-candidacy>

Effective 2021, candidates for sheriff may not file for candidacy if they have been convicted of a felony, even if the felony was expunged. Before filing, candidates must complete several forms and a disclosure statement verifying that they have had no prior felony convictions or expungements. Find the **forms and additional information** at [Sheriffs' Training & Standards Division | NCDOJ](#). A person who receives an unconditional pardon of innocence for their felony may file for the office of sheriff or be appointed to that office.

Candidates for the Office of Sheriff - Post on the State Board of DOJ Website <https://ncdoj.gov/law-enforcement-training/sheriffs/>

North Carolina Session Law 2021-107 became effective October 1, 2021 and requires that any candidate for Election to the Office of Sheriff or appointee to the Office of Sheriff must disclose any and all felony convictions, including any expunged felony convictions. Any individual filing notice of candidacy must provide a Disclosure Statement prepared by the North Carolina Sheriffs' Education and Training Standards Commission. In order to obtain a disclosure statement, potential candidates for election to the Office of Sheriff must submit the following three (3) documents to the Sheriffs' Standards Division:

Instructions for a Disclosure Statement

A notarized "Qualifications for Sheriff/Expunction" form

A "Law Enforcement Application for Verification of Expunction" (AOC-CR-280)

A full set of fingerprints

Disclosure statements are valid for a period of 90 days from the date of issuance to the date of filing with the county Board of Elections. For assistance contact our office at 919-779-8213.

Instructions for a Disclosure Statement

Section 17E-25 of the NC General Statutes requires a valid disclosure statement issued by the NC Sheriffs' Standards Division at the time of filing notice of candidacy for election to the office of Sheriff with the Board of Elections.

The disclosure statement is valid for a period of 90 days from the date of issuance. If the statement expires by your time of filing, you must submit a new request to the Division.

Your disclosure statement will be sent to the email or mailing address indicated on your form. You must include your disclosure statement when filing for the office of Sheriff in your county.

You must complete the following steps to be eligible to receive a disclosure statement:

1. "Qualifications for Sheriff/Expunction" form

- Complete the form electronically or write legibly. Have the form properly notarized.
- The notary seal (stamped or embossed) has to be clearly visible if the form is emailed.

2. Law Enforcement Application for Verification of Expunction form (AOC-CR-280)

- Complete only the identifying information in the top section of the form (name, address, DL#, state, race, sex, etc). Incorrect or incomplete information in this section will delay the processing of your request.
- Sign and date the form.
- Do not complete the ORI, return mailing address or the requestor's email address.
- Do not send the form directly to AOC for processing.
- The results of this search will be emailed by AOC to the Sheriffs' Standards Division. You will not receive notification of their response.

The **AOC-280** and **Qualification for Sheriff forms** must be sent to the Sheriffs' Standards Division. **The documents may be emailed to sheriffcandidate@ncdoj.gov.**

3. Fingerprints via live scan (AFIS)

- Your fingerprints should be submitted electronically to the SBI for processing. Be aware that submission of a paper fingerprint card may delay the process. This office is not aware of fingerprinting locations or fees associated with this service.
- Fingerprinting Agency Guidance: The Reason Fingerprinted must indicate "**Candidate for the office of Sheriff**" and indicate the specific County for which you are a candidate.

If mailing documents, send via US Mail to:

Sheriffs' Standards Division
1700 Tryon Park Drive
Raleigh, NC 27610



Qualifications for Sheriff/Expunction

Eff. 8/1/2025

Full Legal Name: _____
Last First Middle Suffix

Previous Legal Names: _____

Nicknames (or indicate "none"): _____

Date of Birth: _____ NCDL#: _____ Full SSN: _____

Current Physical Address: _____

Current Mailing Address: _____

Prior Addresses (list all for past 10 years): _____

Email: _____ Telephone: _____

List any and all Felony convictions in North Carolina, the United States, or any other state, even if your rights of citizenship have been restored or you have been granted an expunction.

Date County/State Charge Expunged Yes No

Date County/State Charge Expunged Yes No

Attach additional sheets as needed to complete any part of this form. Check here to indicate additional sheets have been attached.

I hereby affirm that the information disclosed on this form is complete, true and accurate to the best of my knowledge. I further consent to a check of my criminal history, including the use of fingerprints and other identifying information required by State and National Repositories and any additional information required by the North Carolina Department of Public Safety.

Candidate's Signature

Candidate's Printed Name

Subscribed and sworn to before me, this the _____ day of _____, 2025

Notary Signature in Full _____

My Commission Expires: _____

Notary Seal

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|--|-------|---|-----|---------------|--------------------------|
| IN THE MATTER OF | | LAW ENFORCEMENT APPLICATION FOR VERIFICATION OF EXPUNCTION | | | |
| Full Name And Address Of Applicant For Employment Or Certification (type or print) | | | | | |
| G.S. 15A-151 | | | | | |
| Drivers License No. | State | Race | Sex | Date Of Birth | Full Social Security No. |

NOTE: If the applicant's name, drivers license information, or social security number were different at the time of the prior expunction or the charge leading to the expunction, list the prior information in the fields below:

| | | | |
|-----------------------------------|----------------------------|-------|---------------------------------|
| Former Name (Last, First, Middle) | Former Drivers License No. | State | Full Former Social Security No. |
|-----------------------------------|----------------------------|-------|---------------------------------|

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| APPLICATION FOR VERIFICATION OF EXPUNCTION | |
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Pursuant to G.S. 15A-151, the undersigned hereby requests a search of the confidential records of expunction maintained by the Administrative Office of the Courts (NCAOC), for the purpose of determining whether the applicant named above previously has been granted an expunction pursuant to Chapter 15A of the General Statutes.

- The undersigned hereby certifies that: (check **only one** option from Nos. 1-3)
- 1. The applicant named above has applied for employment with the law enforcement agency identified below, which is a State or local law enforcement agency of the State of North Carolina, and this request is made only for the purpose of an employment decision concerning the applicant.
 - 2. The applicant named above is an applicant for certification by the (check one)
 - a. North Carolina Criminal Justice Education and Training Standards Commission
 - b. North Carolina Sheriffs' Education and Training Standards Commission
 and this request is made only for the purpose of the Commission's determination concerning that certification.
 - 3. The applicant named above is a candidate for election or appointment to the office of Sheriff, and the requested report of expunctions is necessary to the North Carolina Sheriffs' Education and Training Standards Commission's preparation of the candidate's disclosure statement pursuant to G.S. 17E-20.
4. The undersigned has been authorized by the hiring authority of the law enforcement agency or the Commission indicated above to make this request on behalf of the agency or Commission, as communicated previously to the NCAOC.

| | | |
|------|-----------------------------------|------------------------|
| Date | Name Of Requester (type or print) | Signature Of Requester |
|------|-----------------------------------|------------------------|

You must provide your agency name and address and your agency's ORI Number. If you wish for the verification to be sent to you by email, you must provide a valid, agency-issued email address (verifications will not be sent to a private email address). If you wish for the verification to be sent to you by mail, you must provide a self-addressed stamped envelope.

| | |
|--|---|
| Agency <input type="checkbox"/> NC Criminal Justice Education and Training Standards Commission <input type="checkbox"/> NC Sheriffs' Education and Training Standards Commission <input type="checkbox"/> Other: _____ | Agency Name And Address (type or print) |
| ORI Number: | Email Address Of Requester (if requester wants verification to be sent to requester by email) |

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|------------------------------------|--|
| CERTIFICATE OF VERIFICATION | |
|------------------------------------|--|

I have searched the confidential file of persons granted an expunction in North Carolina and certify that:

- there is no record under the name of the applicant for an expunction under Chapter 15A of the General Statutes.
- there is a record under the name of the applicant for an expunction under Chapter 15A of the General Statutes, and it is attached to this form.

| | | |
|------|---|------------------------------|
| Date | Name Of Records Officer (type or print) Courtney Bailey | Signature Of Records Officer |
|------|---|------------------------------|

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| INSTRUCTIONS |
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NOTE TO REQUESTER: *Read these instructions carefully. Records of expunctions are some of the most confidential records in the court system. The Administrative Office of the Courts (NCAOC) will not disclose information about expunctions except in strict compliance with G.S. 15A-151(a) and 15A-152. If the NCAOC receives an application that fails to comply with these instructions, there may be no response to the application.*

1. If you have any questions about this application or its completion, please consult your agency's or commission's legal counsel.
2. You may not strike through or modify any item on Side One. All of the information and statements on Side One are required for a valid application.
3. If you wish to submit an application electronically, the form is available electronically on the NCAOC's website by visiting www.nccourts.gov/documents/forms. In the "Contains" field, enter the number of this form, AOC-CR-280.
4. After completion, this form may be filed electronically by sending an encrypted email of the completed form to the email address below. This form may also be printed and submitted manually by mailing to the address listed below.
5. If you wish to complete the form manually, write clearly and legibly. Applications with illegible information may not receive a response. A self-addressed stamped envelope must be included for all mailed applications to receive a response. Applications submitted by mail without a self-addressed stamped envelope may not receive a response.
6. Provide complete information in every field on Side One. Identifying information such as drivers license information, date of birth, and social security number is critical to this application. If the staff of the NCAOC is unable to verify that a particular record of expunction pertains to the applicant, the NCAOC will respond that "there is no record of expunction" in order to avoid the risk of disclosing the expunction record of another person.
7. This application may be submitted **only** for the purposes listed in G.S. 15A-151(a)(4) through (a)(6) and in (a)(8).
8. **DO NOT** call the NCAOC to ask about the status of this application once submitted. In order to avoid improper disclosure of information about expunged cases, the staff of the NCAOC will not discuss this application with anyone over the phone. The NCAOC will not even acknowledge the receipt of this application. **There will be no exceptions.** The only response to this application will be by encrypted email or by U.S. mail, using your self-addressed stamped envelope after completion of the NCAOC search of the expunction records.
9. If you wish to receive the NCAOC's verification by email, send the application to:
NCAOC_Expunctions@nccourts.org
10. If you wish to receive the NCAOC's verification by mail, send the application and self-addressed **stamped** envelope to:

NC Administrative Office of the Courts
Attn: Records Officer
PO Box 2448
Raleigh, NC 27602