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A Division of North Carolina Vital Records
1903 Mail Service Center
Raleigh, NC 27699-1900

Scotland County Health Department Vital Records

Instructions for Registering a Homebirth

The process to register a home birth in Scotland County is listed below:

1. Complete the Home birth packet. This packet includes:
 - Parent's Worksheet for Child's Birth Certificate (**Mother or Midwife Complete**)
 - Affidavit of Birth Information for Homebirth (**Certifier or Licensed Midwife Complete**)
 - Mother's Verification Checklist (**Mother Complete**)
 - Affidavit of Pregnancy (**Only required if there is no medical proof of pregnancy**)

These documents are available on our website or by phone at 910-277-2440 ext. 4445
2. If there is no medical documentation, you must obtain a **notarized** statement from someone that can verify that the mother was pregnant (**this cannot be a relative**). You may use the [Affidavit of Pregnancy](#) form and it **must be notarized**.
3. Obtain verification of (see "**Mother's Verification Checklist**" for acceptable verification):
 - Proof of identity of parents
 - Evidence of pregnancy
 - Evidence of residency
4. Submit the Homebirth Application by:

Mail: Scotland County Health Department Vital Records
PO Box 69

Laurinburg, NC 28353

Email: salford@scotlandcounty.org

Fax: 910-277-2450

5. You will receive a call from the Deputy Registrar to make an appointment to come in and complete the home birth registration process. The mother, father or certifier, and child **must be present** at the time of appointment.

If a licensed midwife was involved in or during the delivery process of the child, they would need to complete the homebirth application and registration process **you do not need to schedule an appointment.**

If you have any additional questions or concerns, please feel free to contact us via phone at 910-277-2440 ext. 4445 or email salford@scotlandcounty.org.